

<b>Class/Level of Emergency</b>	<b>Impact on Organization</b>
<b>I</b>	<ul style="list-style-type: none"> <li>• Disruption of up to 12 hours, with little effect on services or impact to essential functions or critical systems.</li> <li>• No COOP activation required, depending on individual organization requirements.</li> </ul>
<b>II</b>	<ul style="list-style-type: none"> <li>• Disruption of 12 to 72 hours, with minor impact on essential functions.</li> <li>• Limited COOP activation, depending on individual organization requirements.</li> </ul>
<b>III</b>	<ul style="list-style-type: none"> <li>• Disruption to one or two essential functions or to a vital system for no more than three days.</li> <li>• May require movement of some personnel to an alternate work site or location in the primary facility for less than a week.</li> </ul>
<b>IV</b>	<ul style="list-style-type: none"> <li>• Disruption to one or two essential functions or to the entire organization with potential of lasting for more than three days but less than fourteen days.</li> <li>• May require activation of orders of succession for some key personnel.</li> <li>• May require movement of some personnel to an alternate work site or location in the primary facility for more than a week.</li> </ul>
<b>V</b>	<ul style="list-style-type: none"> <li>• Disruption to the entire organization with a potential for lasting at least fourteen days.</li> <li>• Requires activation of orders of succession for some key personnel.</li> <li>• Requires movement of many, if not all personnel, to an alternate work site for more than fourteen days.</li> </ul>

From the Maryland Emergency Management Agency (MEMA) Continuity of Operations Planning Manual